

RAIL WHEEL FACTORY
(Ministry of Railways)
General Manager's Office, Personnel Branch, Yelahanka, Bangalore-64

No.RWF/AT-16/627/2017-18

Dated: 30.10.2017

NOTIFICATION

Sub: Engagement of Act Apprentices - 2017-18 under the Apprenticeship Act- 1961.

1. Rail Wheel Factory administration proposes to engage candidates to undergo training for the year 2017-18 under the Apprenticeship Act, 1961, in the following designated trades:-

Sl. No.	Designated Trades	Break up of filling up of slots in various designated trades				Total No. of slots allotted for each designated trade
		SC	ST	OBC	UR	
1	Fitter	13	06	23	43	85
2	Machinist	05	02	08	16	31
3	Mechanic (Motor Vehicle)	01	01	02	04	08
4	Turner	01	00	01	03	05
5	CNC Programming-cum-Operator. (COE Group)	03	02	06	12	23
6	Electrician	03	01	05	09	18
7	Electronic Mechanic	03	02	06	11	22
	Total	29	14	51	98	192

(i) Candidates who have passed Matriculation or its equivalent (with minimum 50% (aggregate) marks) and passed ITI in the above-designated trade will be engaged to undergo training.

(ii) The candidates who have registered their names with the Employment Exchanges falling within the State of Karnataka only are eligible to apply. The registration should be current and valid as on the date of issue of this Notification.

(iii) Wards of Serving Railway Employees all over the Indian Railways are also eligible to undergo training. However, such Registration of their names with Employment Exchange in their respective jurisdiction of the State Employment Exchanges in which they are residing, are not necessary.

Contd...2

(iv) Reservation to candidates belonging to SC/ST/OBC community to undergo training in the above designated trades, has been provided as per the extant policy instructions of Railway Board.

Note :- In case candidates are not available to the extent required in a particular designated trade(s) indicated above to undergo training, the shortfall of this particular trade, will be made good to the extent required in other designated trades, indicated above.

Similarly if there is a shortfall of SC/ST/OBC candidates to the extent required in a particular designated trade, the same will be made good to the extent required in other designated trades, indicated above.

2.(A) Eligibility for Person with Disability to undergo training: -

Candidates with Disability, who are willing to undergo the above training in various designated trades, may please note that 3% of slots allotted i.e. 06 slots out of 192 slots are reserved for them as per the extant policy, with the following Physical standards applicable to them:-

- (i) Only Loco motor or Cerebral palsy (OH) who suffers from not less than 40% of relevant disability.
- (ii) Hearing Handicapped having 60 **decibels** or more in the better ear in the conversational range of frequency and
- (iii) Visually Handicapped persons are eligible to apply.

Note:- Low Vision:- "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

The candidates with disability, should submit a disability certificate issued by competent medical authority.

(B) Eligibility criteria for wards of Ex-Servicemen to undergo training:-

Candidates who are wards of Ex-servicemen and who are willing to undergo the above training, may please note that 3% of slots allotted i.e. 06 slots out of 192 slots are reserved for them as per the extant policy,

The following wards of Ex-Servicemen are eligible to undergo training in the above designated trades:-

- i. Children of deceased Ex-servicemen including those killed during peace time.
- ii. Children of Ex-Servicemen including who are disabled/crippled during peace time.
- iii. Children of serving Jawans.
- iv. Children of serving officers.

Children of Ex-Servicemen who are willing to undergo training, must enclose Discharge Certificate of their parents for having served in the Army/Navy/Air-force, as proof.

3. PRESCRIBED EDUCATIONAL AND TECHNICAL QUALIFICATION: -

- a. General: Passed Matriculation Examination or 10th Class or its equivalent with minimum 50% (aggregate) marks.
- b. Technical: The candidate should have already passed the prescribed qualification as on the date of issue of notification and **Must possess ITI (NCVT certificates only)** in any one of the designated trades specified above from a recognized Industrial Training Institute.
- c. Age Limits: Candidates should have completed 15 years of age and should not have completed 24 years as on 29.11.2017, which is the cut off date for receiving applications. The upper age limit can be relaxed by 5 years in case of SC/ST candidates and 3 years in case of OBC candidates as per extant rules and as amended from time to time.

d. Duration of Apprenticeship:

The training is for a period of one year for all the designated trades indicated above i.e. for Sl. No. 1, 2, 3, 4, 6 & 7. The period of training for Sl. No.5 i.e. for the COE Group (CNC Programming cum Operator), the training is for a period of six months.

e. Rate of Stipend:

During their period of apprenticeship training in this Factory, the candidates undergoing training in the trades of Fitter, Machinist, Mechanic (Motor Vehicle), Turner, Electrician, Electronic Mechanic will be paid a stipend of Rs. 6841/- P.M., while for CNC programming cum Operator, a stipend of Rs. 6081/- P.M. will be paid and as amended from time to time.

4. PROCEDURE OF APPLYING:

The Application form can be downloaded from website at www.rwf.indianrailways.gov.in and print taken in A4 size. All the columns in the application form should be legibly filled up with ball point pen only.

(i) Candidates should affix one recent passport size colour photograph on the application form in the space provided. Applications without photograph will be rejected. Two additional passport size photographs should be enclosed along with application form.

(ii) Original Certificates should **NOT** be enclosed with the application.

(iii) Self-attested copies of certificates for having passed in the course/s as on the date of notification and other documents should be enclosed with the application, as under :-

- a) Class X/SSLC certificate (Proof of Date of Birth)
- b) ITI Marks Sheet (All years/Semesters)
- c) ITI/NTC certificate (Provisional/Original)
- d) Employment Registration Card, registered in Employment Exchanges within the State of Karnataka, with renewal being current.
- e) Service Certificate of Railway Employee (for wards of Serving Railway Employees)
- f) Caste Certificate (if applicable) (for SC/ST/OBC)
- g) Disability Certificate (applicable only for candidates with disability)
- h) Discharge Certificate of Ex-Serviceman (applicable only for wards of Ex-Servicemen)

(iv) Mere completion of a course is not sufficient.

(v) Candidates belonging to SC, ST & OBC communities should enclose a Community Certificate in the enclosed format prescribed by the Central Government.

(vi) Application should be submitted in the proforma enclosed herewith (Annexure-I) and **application sent in any other form will not be accepted.**

(vii) An Indian Postal Order/Demand Draft of Rs.100/- as processing fee, drawn in favour of '**Principal Financial Adviser/Rail Wheel Factory,**' which is not refundable is to be enclosed along with the application form. No fee is required to be paid by SC/ST/Physically handicapped/Women candidates. Applications not accompanied with processing fee, wherever required, will be summarily rejected.

(viii) If the candidate is a ward of serving Railway employee, he/she should produce a certificate issued by the Railway administration in which the employee is presently working, in the proforma enclosed to this Notification along with the application form which should be certified by a Gazetted Officer of that Railway/Unit.

(ix) **Physical fitness:-** A person shall be eligible for being trained under the Apprenticeship Act, 1961 and Apprenticeship Rules, 1992 as amended from time to time, if he/she satisfies the minimum standards of physical fitness as prescribed in the aforesaid Acts and Rules and the standards prescribed for imparting training to the above designated trades which will be certified by a railway doctor.

(x) Candidates selected to undergo the above training in various designated trades under the Apprenticeship Act, 1961, will not be allowed to withdraw from the course except for reasons which are beyond their control. In the case of those who wilfully absent themselves, their contract of apprenticeship will be terminated and the training cost of an amount equivalent to his/her three months last drawn stipend, shall be recoverable from such candidates or from his/her surety, as the case may be.

5. Where to Submit the APPLICATION:

The applications filled in all respects can either be dropped in the sealed Drop Box kept in the Office of the Chief Personnel Officer, Rail Wheel Factory, Yelahanka, Bangalore-64, on all the working days i.e. from Monday to Friday between 09.00 to 16.50 Hrs and Saturday between 09.00 to 12.20 hrs. or sent by REGISTERED POST only to the below mentioned address duly superscribing on the cover as **"Application for undergoing training under the Apprenticeship Act, 1961 for the year 2017-18 in Rail Wheel Factory."**

**The Chief Personnel Officer,
Rail Wheel Factory,
Yelahanka, Bangalore-560 064.**

6. Important Dates:

1. The last date for submission of application : 29.11.2017
2. Probable date of display of list of selected candidates : 3rd week of December 17
3. Tentative Date of Commencement of Training : Dec 17/Jan. 2018

7. MODE OF SELECTION:

- I. The selection of candidates will be made on the basis of merit list prepared based on the percentage of marks obtained by the candidate in Matriculation Examination or 10th Class or its equivalent with minimum 50% (aggregate) marks.
- II. In case of two candidates having the same marks, the candidate having older age shall be preferred. In case the dates of birth are also same, then the candidate who passed matriculation exam earlier shall be considered first.
- III. The list of selected candidates will be displayed online at www.rwf.indianrailways.gov.in.

8. CONDITIONS:

- IN RESPECT OF THOSE CANDIDATES WHOSE RESULTS PERTAINING TO ITI ARE AWAITED AS ON THE DATE OF NOTIFICATION, SUCH CANDIDATES ARE NOT ELIGIBLE TO APPLY. EVEN IF APPLICATIONS ARE RECEIVED FROM SUCH CANDIDATES, THEY WILL BE SUMMARILY REJECTED.
- Such of those candidates who fail in ITI should not apply. In case, any failed candidate is engaged inadvertently to undergo training, then he/she will be terminated from training without any further notice.
- The candidates attending this office for verification will not be given any TA/DA.
- No hostel facility will be provided and the selected candidates should make their own arrangements for stay during their training.
- Applicants except for the wards of serving Railway employees have to be registered with Employment Exchange in the State of Karnataka. However, **applicants not registered with employment exchange in the State of Karnataka and without current valid date, will be rejected.**
- The candidates shall have to execute a contract of Apprenticeship under the Apprentices Act -1961 and if such candidate is minor, his Guardian shall execute the prescribed contract.
- If the candidate is selected as Trade Apprentice in this Factory in the above designated trades, his completion of training will be subject to registration by DGT/RDAT. If due to any reason, RDAT/Hyderabad refuses registration, the training will be terminated accordingly.

- The Caste Certificate should be in the format notified by the Government of India (copy enclosed). Otherwise, the application will be rejected. If Caste Certificate submitted by the candidate does not appear in the Central Gazette, then he/she will be treated as belonging to unreserved category.
- The candidate who has completed the period of training will, on passing a test to be conducted by the National Council for Training in Vocational Trades to determine his proficiency in the designated trade in which he/she has served as an Apprentice, will be given a certificate of proficiency in the trade by the National Council.
- The candidate shall abide by other Rules and Regulations framed by this administration from time to time and also as per the provisions contained in the Apprenticeship Act, 1961 and Apprenticeship Rules, 1962, notified from time to time.
- The application with insufficient address and without Pin Code will not be entertained.


Note :

- i. The decision of the Administration is final and binding in the engagement of candidates selected to undergo training. If it is noticed by the Railway Administration that an applicant has furnished wrong information/fake certificates, the Railway Administration reserves the right to discharge the candidate/selected candidate at any stage without giving any notice even after his selection to undergo training.
- ii. A check list has been enclosed with the application for self verification. It is the responsibility of the applicants to confirm themselves that they have fulfilled all the conditions stipulated in the notification before submitting the application. **Applications submitted without duly filled in check list will not be considered.**
- iii. No Correspondence will be entertained from the candidate nor from any Association in relation to the application nor any reply will be given by the Administration in this regard. Applications received after due date will not be entertained. Chief Personnel Officer/Rail Wheel Factory is not responsible for any delay in Postal Transit & wrong delivery of applications etc.
- iv. Utmost care will be taken while finalizing the list of eligible candidates. In case of any mistake by oversight the administration has the right to change it at any point of time and decision of the administration is final.

- v. The entire process of engagement functions impartially, without fear or fervour. There is no scope for influence or discretion. Hence, the rejected candidates will not be given any explanation nor any intimation. The short listed candidates will be informed about their selection through ordinary post and results will be exhibited on the Notice Board as well as Rail Wheel Factory's website.
- vi. Candidates may contact this office for any updates relating to Apprentices' training.

As per the Act, it is not obligatory on the part of the Railways to offer any employment to the Apprentices on completion of their Apprenticeship training. Accordingly, the Act Apprentices imparted training in Railway establishments, will have no claim to seek employment on Railways on the basis of such training.

Encls: 6 pages


(H.K.MADHUSUDHANA)
SENIOR PERSONNEL OFFICER-II
for GENERAL MANAGER

Copy forwarded to:-

Department of Employment and Training, Government of Karnataka, Koushalya Bhavan, Near Diary Circle, Bannerghatta Road, Bangalore-29.

Industrial Training Institutes (as per the list attached).

Employment Exchanges (as per the list attached)

Jt. Secretary, Staff Council/RWF/YNK.

The Zonal President, RWF Zone, SC/ST Railway Employees Association/RWF/YNK.

The Zonal President, RWF Zone, OBC Railway Employees Association/RWF/YNK.

**APPLICATION FOR ENGAGEMENT OF ACT-APPRENTICES
UNDER THE APPRENTICESHIP ACT-1961, IN
RAIL WHEEL FACTORY, YELAHANKA, BANGALORE-560064.**

Ref:- Notification No.RWF/AT-16/627/2017-18 dated 30.10.2017

Please Tick (✓) in the appropriate Box

Trade	Fitter <input type="checkbox"/>	Turner <input type="checkbox"/>	Category	UR <input type="checkbox"/>	OBC <input type="checkbox"/>
	Machinist <input type="checkbox"/>	Electrician <input type="checkbox"/>		SC <input type="checkbox"/>	ST <input type="checkbox"/>
	CNC <input type="checkbox"/> (Programming-cum-Operator) (COE Group)		PH <input type="checkbox"/>	Ex-Ser <input type="checkbox"/>	
	Mechanic (Motor Vehicle) <input type="checkbox"/>		Type of PH	OH <input type="checkbox"/>	HH <input type="checkbox"/>
	Electronic Mechanic <input type="checkbox"/>			VH <input type="checkbox"/>	

To

The Chief Personnel Officer,
Personnel Department,
Rail Wheel Factory,
Yelahanka,
Bangalore-560 064.

Please paste your
recent
Passport size
colour
Photo

FILL IN BLOCK LETTERS

1.	Name in full as per SSLC or its equivalent marks card						
2.	Father's Name/Husband's Name						
3.	Nationality						
4.	Religion						
5.	Date of birth in figures						
6.	Address for Correspondence						
7.	Mobile Number						
8.	E-Mail						
9.	Whether ward of Railway employee					Yes : <input type="checkbox"/>	No : <input type="checkbox"/>
	If yes, Relationship with the employee						
10.	Educational & Technical qualification						
11.	Qualification	Name of the Educational Institution	Name of the Board	Year passed	Total Marks	Marks Obtained	% of Marks
	SSLC/10 th						
	ITI/NTC			1 st Sem			
				2 nd Sem			
				3 rd Sem			
				4 th Sem			

12.	Two personal marks of identification	1)	
		2)	
13.	Whether Registered with Employment Exchange in the State of Karnataka :-	Yes : <input type="checkbox"/>	No : <input type="checkbox"/>
	Registration Number		
	Place of Employment Exchange in the State of Karnataka		
	Date of last renewal of Employment Exchange Card in the State of Karnataka		

14. DECLARATION:

I hereby declare that all the particulars furnished and the statements made in the application are true, complete and correct to the best of my knowledge and belief. I also understand that in the event of any information being found false or incorrect, my candidature/engagement is liable to be cancelled/terminated. I also understand that the training in the Railways under Act Apprentice-1961 will be given only in the allotted trade and on the completion of the training there is no job assurance to me in the Railways. Hence, there is no any claim for an appointment, in Rail Wheel Factory.

Left hand thumb impression of Applicant

SIGNATURE OF APPLICANT

Place :

Date :

15. Mark (✓) on the Check List Box for enclosures of certificates (Yes/No) :-

		Yes	No
1.	Mark list of 10 th Standard (Self Attested)		
2.	ITI/NTC Passed Certificate and Marks list (Self Attested)	Yes	No
3.	Photograph/s of the candidate (self attested)	Yes	No
4.	Caste certificate (Self Attested)	Yes	No
5.	Whether the candidate has signed the application form	Yes	No
6.	If Physically Challenged, whether PH certificate enclosed (for PH Persons) If ward of Ex-Servicemen, whether discharge certificate of Ex-Servicemen enclosed.	Yes	No
7.	LTI of the candidate	Yes	No
8.	Whether Registered with employment exchange Card within the State of Karnataka and whether the Registration is current, with last date of renewal (not required for ward of Railway employee)	Yes	No
9.	Whether Ward of serving Railway Employee (Registration with employment exchange within the state of Karnataka not necessary)	Yes	No
10.	If ward of serving Railway Employee, necessary certificate issued by the Railway Administration in which the employee is presently working certified by a Gazetted officer, has been enclosed.	Yes	No

SIGNATURE OF APPLICANT

NOTE : If candidate has failed to enclose aforementioned documents, his/her application will be rejected.

**CERTIFICATE TO BE PRODUCED BY THE WARDS OF THE SERVING
RAILWAY EMPLOYEES IN THE FOLLOWING FORM AND ATTACHED TO THE
APPLICATION FORM**

- 1) Name of the Serving Railway Employee :
- 2) Designation :
- 3) Ticket No./PF No./Staff No./Employee No. :
- 4) Department :
- 5) Station of which employed :
- 6) Date of Appointment :
- 7) Date of Birth :
- 8) Date of Retirement :
- 9) Level in which working as per RSRP Rules 2016 :
- 10) Pay :
- 11) Nature of Relationship to the Applicant :

Signature of Applicant

**DECLARATION FORM TO BE FILLED IN BY THE SERVING RAILWAY
EMPLOYEE IN THE FOLLOWING FORMAT AND ATTACHED TO THE
APPLICATION FORM.**

I certify that Shri./Kum. _____ Son/Daughter of
Shri./Smt. _____ an applicant to be engaged as a
Trainee under the Apprenticeship Act, 1961, in Rail Wheel Factory for the year 2017-18, is
my _____ (Nature of relationship). I declare that above
information furnished is true and correct to best of my knowledge. If it is found to be false,
then I am liable to be taken for disciplinary action.

Signature of the Serving Railway Employee

SERVICE CERTIFICATE

(To be certified by the Gazetted Officer concerned under whom the Railway Servant is working at present)

Certified that Shri./Smt. _____ is employed in
(Office/Shop) as _____ (Designation)

Office Seal

Signature :

Designation:

OBC CERTIFICATE FORMAT**FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Smt/Kum* _____

Son/Daughter* of Shri _____ of Village /Town _____

District _____ in _____ State belongs to _____ community

which is recognized as backward class under _____ : (indicate the Sub Caste)

1. Resolution No. 12011/68/93-BCC@dtd 10th September 1993, published in the Gazette of India- Extraordinary Part-I, Section 1. No. 186 dated 13th September 1993.
2. Resolution No. 12011/9/94-BCC dated 19th October 1994, published in the Gazette of India-Extraordinary Part-I, Section I. No. 163, dated 20th October 1994.
3. Resolution No. 12011/7/95-BCC dtd 24th May 1995, Published in the Gazette of India-Extraordinary Part-I, Section I. No. 88 dated 25th May 1995.
4. Resolution No. 12011/44/96-BCC dtd 6th December 1996, published in the Gazette of India-Extraordinary Part-I, Section I. No. 210, dated 11th December 1996.
5. Resolution No. 12011/68/93-BCC, Published in Gazette of India – Extra Ordinary – No. 129, dated the 8th July 1997.
6. Resolution No. 12011/12/96-BCC, Published in Gazette of India – Extra Ordinary – No. 164 dated the 1st Sept. 1997.
7. Resolution No. 12011/99/94-BCC, Published in Gazette of India – Extra Ordinary – No. 236 dated the 11th Dec. 1997.
8. Resolution No. 12011/13/97-BCC, Published in Gazette of India – Extra Ordinary – No. 239 dated the 3rd Dec. 1997.
9. Resolution No. 12011/12/96-BCC, Published in Gazette of India – Extra Ordinary – No. 166 dated the 3rd August 1998.
10. Resolution No. 12011/68/93-BCC, Published in Gazette of India – Extra Ordinary – No. 171 dated the 6th August 1998.
11. Resolution No. 12011/68/98-BCC, Published in Gazette of India – Extra Ordinary – No. 241 dated the 27th Oct. 1999.
12. Resolution No. 12011/88/98-BCC, Published in Gazette of India – Extra Ordinary – No. 270 dated the 6th Dec. 1999.
13. Resolution No. 12011/36/99-BCC, Published in Gazette of India – Extra Ordinary – No. 71 dated the 4th April 2000.

Shri/Smt/Kum* _____ and / or his/her family ordinarily reside(s) in the
_____ District of the _____ State. This is also to certify that he/she does not
belong to the persons / sections (Creamy Layer) mentioned in Column 3 (of the Schedule to the Government of India, Department of
Personnel and Training O.M. No. 36012/22/93/Estt. (SCT) dated 08.09.1993) and modified vide Government of India, Department
of Personnel and Training O.M. No. 36033/3/2004/Estt.(RES). dated 09.03.2004.

Place:
Date:

District Magistrate/
Dy. Commissioner etc
(with seal of office)

- a. The term ordinarily used here will have the same meaning as Section 20 of the representation of the People Act. 1950.
- b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificates issued by Gazetted officers and attested by District Magistrate/Deputy Commissioner are not sufficient).
- c. The OBC certificate from the authorities only will be accepted.
 1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector /Ist Class Stipendiary Magistrate/Extra-Assistant Commissioner (not below the rank of Ist Class stipendiary Magistrate)/ *Subdivisional Magistrate/Taluka Magistrate/Executive Magistrate.
 2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 3. Revenue Officer not below the rank of Tahsildar, and
 4. Sub-Divisional officer of the area where the candidate and/or his family normally resides.

PRESCRIBED PROFORMAE

Performa-I

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*.....
son/daughter* of of village/town*
..... in District/Division* of the
State/Union Territory* belongs to the..... caste/tribe* which is
recognised as a Scheduled Caste/Scheduled Tribe* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati*..... Father/Mother of Shri/Shrimati/Kumari of village/town* in District/Division*..... of the State/Union Territory*..... who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the dated

% 3. Shri/Shrimati/Kumari*..... and/or* his/her* family ordinarily resides in village/town*..... of..... District/Division* of the State/Union Territory* of.....

Signature.....
**Designation.....

(With Seal of Office)
State/Union Territory*

Place:

Date:

*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)